

FLOSSNet

Course Registration Form

Postal: P O Box 62107 • Marshalltown • 2107
 Physical: 6A First Ave • Alberton North • 1449
 Tel: 011-869-6404 • Fax: 0865-657-296
 E-mail: registration@flossnet.co.za
 Website: <http://www.flossnet.co.za>

Name		Surname	
ID Number			Gender
		Male	Female
Postal Address			
			Postal Code
Organisation			
Position			
Mobile No		Other Contact No	
E-Mail Address			
Alternative E-Mail Address			
Course Name			
Course Date			
Your Name on the Certificate			
How Did You Get To Know About FLOSSNet?			

Terms and Conditions of Course Registration

1. Your course fee must be paid in full before the course date.

COURSE CANCELLATION

2. If you want to **cancel** this course, then you must inform FLOSSNet **in writing by fax or e-mail**, 10 working days before the course date. FLOSSNet will deduct 20% of the course fee as a cancellation fee. Otherwise, you will forfeit the course fee.
3. FLOSSNet's liability will be limited to the refunding of the course fee only if this course is cancelled by FLOSSNet for whatsoever reason.

COURSE POSTPONEMENT

4. If you want to **postpone** this course, then you must inform FLOSSNet **in writing by fax or e-mail** about the postponement at least one day before the course date.
5. A non-refundable postponement fee of R 300.00 will be levied.
6. A postponed course cannot be cancelled and must be taken within 4 months of postponement.

COURSE SUBSTITUTION

7. Substitutions can be made three working days before the course date **in writing by fax or e-mail**. A registration form must be completed. However, the terms and conditions remains the same.-

NON-APPEARANCE

8. If you do not present yourself, for whatsoever reason, on the course date, then you forfeit the course fee.

LAPTOP/NETBOOK/MAC

9. Participants must have access to a laptop/netbook/Mac in case it is required for the course.

FLOSSNet RESPONSIBILITY

10. FLOSSNet will not be held responsible for injury to, or death of a participant nor the loss or damage of personal property, whether it is as a result of negligence on the part of FLOSSNet.

I have read, understood and accepted the terms and conditions as set out above and agree to follow and abide by them. I am computer literate and confident with the keyboard and mouse. I have also familiarised myself with the course content.

Signature:	Date:
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BANK: Standard Bank | **BRANCH:** Johannesburg | **ACCOUNT NAME:** FLOSSNet | **ACCOUNT NO:** 000029572 | **BRANCH CODE:** 000-205
 Fax completed registration form & proof of payment to [0865-657-296](tel:0865-657-296) or e-mail to registration@flossnet.co.za before the course date